

# Guidelines for New CGS Chapters

## Chapter Guidelines:

### 1) Chapter Name:

- i) Must include the official CGS name: "Citizens for Global Solutions"
- ii) Should include a geographic area, such as a city, region, or state(s) or parts of states
- iii) Examples include:  
Citizens for Global Solutions: Greater Cincinnati Chapter  
Citizens for Global Solutions: Maine Chapter  
Citizens for Global Solutions: Chicago Chapter  
Citizens for Global Solutions: New York Metro Area Chapter

### 2) Chapter Vision and Mission:

- i) All chapters must support the vision of CGS and mission statements of Education Fund and/or Action Network:

**Vision:** A peaceful, free, just and sustainable world community.

**CGS Education Fund Mission:** Educate and advocate for a democratic federation of nations with enforceable world law to:

- Abolish war and global violence in the resolution of disputes
- Protect universal human rights and freedoms
- Restore and sustain our global environment

**CGS Action Network Mission:** Build political will in the United States for global cooperation and democratic international institutions that respect the rights of people and nations

### 3) Financial relationship with national:

- a) New chapters must start with at least three members paying dues to the national organization. One of these three must be the primary contact for the national organization.
- b) Chapters should encourage their members to join the national organization (either the CGS Education Fund (tax deductible) or the CGS Action Network or both.) Cost of membership is shown on the CGS website.
- c) Chapters may collect their own local membership dues / donations to support their local programs and meetings.
- d) Chapters may make proposals to the CGS Program Committee for small amounts to cover some of the costs for local meetings and/or programs. The Program Committee currently has a budget of up to \$250 per quarter which they can allocate. Amounts between \$250 to \$1000 require the CGS Admin Committee approval as well. Amounts above \$1000 require CGS Boards approval in addition.

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### 4) Programmatic relationship with national:

- a) National will offer programs for Chapters to consider and adopt. Chapters are able to develop their own programs. Chapters are encouraged to submit their local program to National for approval as a national program.
- b) Each chapter should run at least 1 program or hold at least 1 open meeting each year.

### 5) Contact with National:

- a) Each Chapter must identify the Primary individual for contact with the National organization and with other chapters. The primary contact will be listed on our website and a link will be available for anyone to send them an email.
- b) A Chapter should also specify an Alternate individual for contact with the National organization and with other chapters.
- c) It is recommended that new chapters have a board of directors or a leadership group. The number of members on the board or leadership group is up to the local chapter.
- d) Each Chapter should identify at least one individual to be added to the **Grassroots Leaders** Google group. This can be the same person whose name is on the website. Multiple names can be added to the **Grassroots Leaders** Google group from the same chapter.
- e) Chapters should maintain a list of their members including email addresses, mailing addresses and phone number. It would be helpful to know how they want to be contacted. This information should be shared with the national organization at least once a year.
- f) The national organization will share membership information with chapters in a confidential manner.